

CRS Report for Congress

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Executive and Independent Agency Publications: Where to Get Official Documents

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CONGRESSIONAL OFFICE USE ONLY

Executive and Independent Agency Publications: Where to Get Official Documents

Summary

This is a directory of sources that congressional offices may use to obtain publications from the Executive Office of the President, the executive departments, and the independent agencies and commissions of the federal government. Also included is information on the Superintendent of Documents, the U.S. Government Printing Office, and the federal government's printing policies; suggestions on what to do when a publication is out of print; and information on where copies of government publications may be obtained on the Internet.

The information for each agency includes address, telephone number, fax number, and Internet e-mail address and Web site, where available. Also included are selected notes on special publications, availability of catalogs, etc., as provided by the agency itself. This report is produced for the use of congressional offices only and will be updated as needed.

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Executive and Independent Agency Publications: Where to Get Official Documents

Introduction

The Congressional Research Service receives numerous congressional inquiries asking, “Where is the best place to get copies of government documents?” “Where do we call to get published material for constituents?” “How can you tell what’s available for giveaway?” This manual will help answer these kinds of questions.

Government publications needed by congressional offices may be conveniently divided between those published by Congress itself and those prepared by the various executive and independent agencies. Many of these publications are now available electronically on computer databases and a growing number of Internet Web sites, for both Congress and executive branch agencies. These sources vary in reliability and ease of use, and often change their addresses without warning. Internet and computer database information is included below. Specific Web sites, where available, are included in the listings for the specific agencies.¹

Printed congressional publications are sometimes supplied to the offices automatically. Numbered congressional reports and documents are usually available from the House Legislative Resource Center (LRC)/House Document Room and the Senate Document Room; committee prints and hearings can be obtained from the issuing committees. These are not generally available from the Congressional Research Service, except on a loan basis. Both the LRC/House Library (ext. 6-5200) and Senate Library (ext. 4-7106) or the Law Library of the Library of Congress (ext. 7-2700) will also supply copies of hearings and committee prints to Members on loan.

The publications from the executive and independent agencies are more difficult to obtain because of the multiplicity of sources involved. It is with these that this manual is concerned. Federal government agencies change their telephone numbers and other contact information from time to time. Therefore, the information is subject to change. If the number has been changed, there may be a recording referring to the new number. If this is not the case, the caller may have to telephone the appropriate congressional liaison office, government operator, or area code plus 555-1212 to obtain the agency’s correct number. The most appropriate places to call are listed below, and we recommend consulting them in the listed sequence.

¹Hanna Fischer provided research assistance for this report.

The Executive or Independent Agency That Issued the Publication

A few agencies in the federal government conduct general publication programs, preparing and distributing pamphlets to the public. These agencies receive appropriations for this purpose, and the resulting publications are stocked and distributed by the information offices within the agencies themselves.

Many of the agencies, however, do not distribute their own publications, but prepare them with the expectation that they will be placed on sale and distributed by the Superintendent of Documents. These agencies do not receive appropriations to stock their publications in any quantity and, as a rule, must refer public requests for them to the U.S. Government Printing Office (GPO). These agencies retain a limited number of their publications for official use within the agency, and it is their usual practice to share this supply with Members of Congress. This source is addressed in the directory that follows.

In this publication, we have compiled information from over a hundred of the larger executive branch bureaus and departments, as well as the independent agencies. In each case, the agency was asked to furnish us with the address, telephone number, fax number, and Internet e-mail and Web addresses, if available, of the proper unit from which to request publications. Information on publications of particular interest to Members of Congress is sometimes included in the notes.

Without exception, every agency indicated its willingness to serve congressional offices to the limit of its ability. In every case, we were assured that any publications they had available could be sent to a Member for personal use, and the majority of the offices indicated their desire to assist the Member with constituent requests. Limitations based on security classifications, scarcity, or unusual expense are occasionally encountered.

All agencies are limited in the number of publications they can distribute by Paragraph 39 of the February 1990 *Government Printing and Binding Regulations* published by the Joint Committee on Printing, S.Pub. 101-9, 101st Congress, second session, 21 (1990):

Departments shall not make free distribution of any publication to any private individual or private organization in quantities exceeding 50 copies without prior approval of the Joint Committee on Printing. This quantity limitation shall not apply when the production cost of the publications to be distributed is less than \$100.

In the ensuing pages, the organizations are listed alphabetically within the following major categories:

- Executive Office of the President
- Executive departments
- Independent agencies and commissions.

The table of contents lists the agencies as they appear within this categorical structure. The index lists all agencies alphabetically, using variant names and key words where useful.

Superintendent of Documents, Government Printing Office

The Superintendent of Documents maintains a constantly changing stock of approximately 21,000 different titles, which are distributed *for sale* to the general public. Rather than attempting constant revision of a single catalog of these titles, the Superintendent prepares a variety of lists which identify government publications currently in print by subject. These printed *Subject Bibliographies* are frequently revised and are available for free distribution to a Member's office on request, by telephone (202) 512-1808 or by writing to the Superintendent of Documents, U.S. Government Printing Office, Document Sales Service, Washington, D.C. 20401. (Note: Members may also wish to refer their constituents to one of the 24 GPO bookstores located in major cities in the United States. A list of these with addresses may be found in the *United States Government Manual*.) Offices that are unable to secure titles requested by a constituent may wish to send instead the appropriate *Subject Bibliography*. This will either identify the title required or list similar material which the constituent can secure by sending the order blank included in the *Subject Bibliography* and a remittance directly to the Superintendent of Documents.

If an office has been unable to secure a publication it needs from the issuing agency and wishes to purchase it, a copy can be bought from the Superintendent of Documents in the same manner as the general public. In some cases, a book exchange arrangement carried on by the Documents Control Branch of the Superintendent of Documents may be helpful. Under this agreement it is sometimes possible for a Member to exchange publications he has received by allotment for other publications of equal value which may be needed. An office wishing further details on this program should call the Government Printing Office at (202) 512-1808.

The Government Printing Office also provides access on the Internet to a wide variety of government publications, from both the legislative and executive branches of government, at its Web site [<http://www.access.gpo.gov>].

When a Publication Is Out of Print and Unavailable

Occasionally a needed publication is no longer available at either the executive or independent agency or the Government Printing Office. Here are a few suggestions for such cases:

- If the title is required for office use by the Member or his/her staff, it can be borrowed from the Library of Congress, if it is available, for a limited period of time. A staff member with loan privileges may request the publication by telephoning ext. 7-5445.
- If the publication is needed for a constituent, he or she can be referred to the nearest federal depository library. This will be one of more than 1,300

libraries throughout the country in which certain government publications are preserved and made available for public use. A listing of these depository libraries appears in *Federal Depository Libraries Directory* (1999) and may be obtained by calling Library Programs Services (GPO) at (202) 512-1119. Those with Internet access can also locate depository libraries by state or telephone area code by searching the Federal Depository Library Program Web page at [<http://www.gpoaccess.gov/libraries.html>]. Although many depository libraries will have copies of the *Congressional Record* and the serial documents of the Congress, there will be occasions when the title requested is not a depository item. To determine whether a needed publication is likely to be available, the office may wish to call (202) 512-1119 and ask about its depository status. In addition, Members of Congress can obtain information concerning the designation of libraries as federal depositories by calling (202) 512-1119. *Designation Handbook for Federal Depository Libraries* is available upon request.

- If the requesting constituent appears to be a scholar engaged in serious research, the office may wish to recommend pursuing the publication through an interlibrary loan. To secure such service the constituent should ask a local librarian to borrow the publication either from the nearest depository library (if there is none available in the community), from the state library, or through the extension service of the state college or university. If the title is of such a specialized nature that it cannot be secured from one of these, the local librarian can request “location information” from the nearest regional union catalog center. This will identify the most convenient copy to borrow.

The Internet, a Source for Executive or Independent Agency Publications

The publications of executive branch departments and other government agencies are becoming increasingly available on the Internet as these agencies have created their own home pages on the Web. Many government agencies now make the full text of their documents available on the Internet before the printed text is obtainable from the agency or through GPO. This report includes Internet addresses, provided by the agencies or obtained from other sources, available at the time of writing.

Internet Links to Executive and Independent Agencies

The following Web sites provide additional access to a large number of federal government Web pages. These are excellent sources for the most current listing of Web sites added since the publication of this report.

First Gov

[<http://www.firstgov.gov/index.shtml>]

This federal government Web site is designed to provide the public with easy, one-stop access to online U.S. federal government sources.

U.S. Federal Government Agencies Directory

[<http://www.lib.lsu.edu/gov/fedgov.html>]

This directory is a service of the Louisiana State University Libraries. Based on the agency listings of the *United States Government Manual*, this service provides links to numerous federal government agency Web sites.

Library of Congress

[<http://lcweb.loc.gov/global/executive/fed.html>]

“Official US Executive Branch Web Sites” is the title of an Internet Resource Page on the Library of Congress Web site; it provides numerous links to executive branch and independent agency Web sites, with direct access to many of the subsidiary agency publications.

Computer Access and Support

Computer terminals that provide immediate access to the Internet are available for staff use in the CRS research centers in the Rayburn and Longworth House Office Buildings and the Russell Senate Office Building. The La Follette Congressional Reading Room in the Madison Building also has computers for use by congressional staff.

Both the House and Senate provide computer support to congressional offices. For Members, committees, and staff of the House, House Information Resources (HIR) provides a comprehensive group of information and research sources especially designed for Members, committees, and staff. For Senators, committees, and staff, the Senate Computer Center provides a comprehensive group of information and research sources. Training classes and a user assistance hotline for Senate staff are available.

Executive Office of the President

Council of Economic Advisers

Chief of Staff
1800 G. St. N.W., 8th Floor
Washington, D.C. 20502

Tel: (202) 395-5084
Fax: (202) 395-6958

[<http://www.whitehouse.gov/cea/index.html>]

The Council's *Economic Report of the President* is automatically sent to Members. It is also available through the House Document Room, and is for sale through GPO.

Council on Environmental Quality

722 Jackson Place, N.W.
Washington, D.C. 20503

Tel: (202) 395-5750
Fax: (202) 456-6546

[<http://www.whitehouse.gov/ceq>]

Copies of the President's *Annual Report on Environmental Quality* are automatically sent to Members. The general public can obtain free copies of Council reports by contacting

the numbers listed above or by going through the GPO. The booklet for implementing the procedural provisions of the National Environmental Policy Act regulations is available through the Council, as are special reports on environmental trends.

National Security Council

Director of Legislative Affairs
Eisenhower Executive Office Building
Washington, D.C. 20504

Tel: (202) 456-9171
Fax: (202) 456-9170
[<http://www.whitehouse.gov/nsc/index.html>]

An annual report, *The National Security Strategy Report*, is available upon request and at the Internet address above.

Office of Management and Budget

Office of Legislative Affairs
Eisenhower Executive Office Building
Washington, D.C. 20503

Tel: (202) 395-4790
Fax: (202) 395-3729
[<http://www.whitehouse.gov/OMB>]

The *Economic Report of the President* is produced by the Council of Economic Advisers and may be obtained through them (see above). Additional copies of the *Budget of the United States Government* are often available through the House Legislative Resource Center, the Senate Document Room, and GPO.

Office of National Drug Control Policy

Office of Legislative Affairs
Executive Office of the President
750 17th Street, N.W.
Washington, D.C. 20503

Tel: (202) 395-6602/395-6670
Fax: (202) 395-6640
[<http://www.whitehousedrugpolicy.gov>]

Office of Science and Technology Policy

Budget Administration Office
Eisenhower Executive Office Building
1650 Pennsylvania Avenue, N.W.
Washington, D.C. 20502-0001

Tel: (202) 456-7116
Fax: (202) 456-6021
E-mail: information@ostp.eop.gov
[<http://www.ostp.gov/index.html>]

Office of U.S. Trade Representative

Office of Congressional Affairs
600 17th Street, N.W., Room 111
Washington, D.C. 20508

Tel: (202) 395-6951
Fax: (202) 395-4656
Fax retrieval: (202) 395-4809
[<http://www.ustr.gov>]

Press releases, summaries, and statements available at the above telephone and fax retrieval numbers and on the Internet.

The White House

Deputy Assistant to the President for Legislative
Affairs

First Floor, East Wing, Room 112

White House

1600 Pennsylvania Avenue, N.W.

Washington, D.C. 20502

[<http://www.whitehouse.gov>]

For House offices:

Tel: (202) 456-6620

Fax: (202) 456-3501

For Senate offices:

Tel: (202) 456-6493

Fax: (202) 456-6468

Executive Departments

Department of Agriculture

Publications Information and Management Branch

Attn: Congressional Section

Office of Communications, Room 506A

Washington, D.C. 20250

Tel: (202) 720-3365

[<http://www.usda.gov>]

The Department has prepared a list of its popular publications for the use of Members of Congress: *List of Publications Available for Distribution by Members of Congress* (List No. 1), last updated in 1994. Copies can be obtained by calling the above telephone number. Publications are also available at the Internet address above.

Department of Commerce

Office of Congressional Affairs

14th and Constitution Avenue, N.W.

Room 5421

Washington, D.C. 20230

Tel: (202) 482-3663

Fax: (202) 482-4420

[<http://www.doc.gov>]

For specific agencies:

Bureau of the Census:

[<http://www.census.gov/>]

(301) 457-2171

Bureau of Economic Analysis:

[<http://www.bea.doc.gov/>]

(202) 606-9690

Bureau of Industry and Security:

[<http://207.96.48.13/>]

(202) 482-0097

Economic Development Administration:

[<http://www.osec.doc.gov/eda>]

(202) 482-2309

International Trade Administration:

[<http://www.ita.doc.gov/>]

(202) 482-3015

Minority Business Development Agency: (202) 482-5061
[\[http://www.mbda.gov/\]](http://www.mbda.gov/)

National Institute of Standards and Technology: (301) 975-3080
[\[http://www.nist.gov/\]](http://www.nist.gov/)

National Marine Fisheries Service: (202) 482-4981
[\[http://www.nmfs.noaa.gov/\]](http://www.nmfs.noaa.gov/)

National Ocean Service (charts only): (202) 482-4981
[\[http://www.nos.noaa.gov/\]](http://www.nos.noaa.gov/)

National Oceanic and Atmospheric Administration: (202) 482-4981
[\[http://www.noaa.gov/\]](http://www.noaa.gov/)

National Technical Information Service: Research: (703) 605-6040 / (703) 609-6015
[\[http://www.ntis.gov/\]](http://www.ntis.gov/) Sales & Inquiry: 1-800-553-NTIS

National Telecommunication and Information Administration: (202) 482-1551
[\[http://www.ntia.doc.gov/\]](http://www.ntia.doc.gov/)

Patent and Trademark Office: (703) 305-9300
[\[http://www.uspto.gov/\]](http://www.uspto.gov/)

Department of Defense

Office of Secretary of Defense
 OASD for Legislative Affairs
 1300 Defense Pentagon
 Washington, D.C. 20301-1300

Tel: (OASD only):
 (703) 695-2503 (research and publications)
 Fax: (703) 697-8299
[\[http://www.defenselink.mil/\]](http://www.defenselink.mil/)

Department of the Air Force.

Office of Legislative Liaison, SAF/LLI
 1160 Air Force Pentagon
 Washington, D.C. 20330-1160

Tel: (703) 695-7364
 Fax: (703) 693-6340
[\[http://www.af.mil/\]](http://www.af.mil/)

Department of the Army.

U.S. Army Publishing Directorate
 Distribution Operations Facility
 1655 Woodson Rd.
 St. Louis, MO 63114-6128

Tel: (314) 592-0910
 Fax: (314) 592-0923
[\[http://www.usapa.army.mil/\]](http://www.usapa.army.mil/)

U.S. Army Corps of Engineers.

Office of Congressional Affairs
 441 G Street, N.W.
 Washington, D.C. 20314

Tel: (202) 761-1059
 Fax: (202) 761-8843
[\[http://www.usace.army.mil/publications\]](http://www.usace.army.mil/publications)

A wide range of technical documents relating to such topics as water resources development and construction engineering.

Department of the Navy.

For House offices:

Office of Legislative Affairs
B324 Rayburn House Office Building
Washington, D.C. 20515

Tel: (202) 225-6079
Fax: (202) 685-6077
[<http://www.ncts.navy.mil>]

For Senate offices:

Office of Legislative Affairs
182 Russell Senate Office Building
Washington, D.C. 20510

Tel: (202) 224-4682
Fax: (202) 685-6005
[<http://www.ncts.navy.mil>]

To check on the status of correspondence, call (703) 695-6357 / (703) 695-5075 / (703) 695-5195 / (703) 695-5196 (these number are often busy).

U.S. Marine Corps.

For House offices:

Office of Legislative Affairs
B324 Rayburn House Office Building
Washington, D.C. 20515

Tel: (202) 225-7719
Fax: (202) 685-6077
[<http://www.hqmc.usmc.mil>]

For Senate offices:

Office of Legislative Affairs
182 Russell Senate Building
Washington, D.C. 20510

Tel: (202) 224-4681
Fax: (202) 685-6005
[<http://www.hqmc.usmc.mil>]

All requests from Members of Congress for material published by the Department of Defense for their personal use and for use by their offices are honored. Material requested by Members of Congress for their constituents is furnished subject to these restrictions:

1. Classified material cannot be furnished;
2. Official-use-only and internal departmental documents cannot be furnished;
3. Regulations of the Joint Committee on Printing, Paragraph 39, will be used.

Department of Education

Assistant Secretary for Legislation and
Congressional Affairs
400 Maryland Avenue, Room 7E255
Washington, D.C. 20202

Tel: (202) 401-1028
Fax: (202) 401-1438
[<http://www.ed.gov/offices/OLCA>]

Department of Energy

Office of Congressional and Intergovernmental Affairs
1000 Independence Avenue, S.W., Room 7B138
Washington, D.C. 20585

Tel: (202) 586-5450
Fax: (202) 586-4891
[<http://www.ci.doe.gov>]

Department of Health and Human Services

Congressional Liaison Office
 406-G Humphrey Building
 200 Independence Avenue, S.W.
 Washington, D.C. 20201

Tel: (202) 690-6786
 Publications: (202) 690-7094
 Fax: (202) 690-6351
[\[http://www.dhhs.gov\]](http://www.dhhs.gov)

For specific agencies:

Administration on Aging [http://www.aoa.gov]	(202) 619-0556
Administration for Children and Families: [http://www.acf.dhhs.gov/]	(202) 401-9200
Administration for Native Americans:	(202) 690-7776
Administration on Development Disabilities:	(202) 690-6590
Administration on Family and Youth Services Bureau:	(301) 608-8098
Centers for Medicare and Medicaid Services: (formerly Health Care Financing Administration) [http://cms.hhs.gov/]	(202) 690-8220
Head Start Bureau:	(202) 205-8560

Public Health Service: Food and Drug Administration; Alcohol, Drug Abuse, and Mental Health Administration; Centers for Disease Control and Prevention; Health Resources and Services Administration; National Institutes of Health (includes National Library of Medicine). There are a number of publication offices in the Public Health Service. Check first with the main liaison office at (202) 690-6786.

Department of Homeland Security

Assistant Secretary of Legislative Affairs
 Department of Homeland Security
 Washington , D.C. 20528

Tel: (202) 786-0140
 Fax: (202) 772-9434
[\[http://www.dhs.gov/\]](http://www.dhs.gov/)

Citizenship and Immigration Services.

Director, Office of Congressional
 Relations
 425 I Street, .N.W., Room 7030
 Washington, D.C. 20536

Tel: (202) 514-5231
 Fax: (202)514-1117
[\[http://uscis.gov/\]](http://uscis.gov/)

This bureau handles immigration service functions such as immigrant visas, naturalization petitions, and requests for asylum and refugee status.

Customs and Border Protection.

Office of Congressional Affairs
 1300 Pennsylvania Avenue, N.W.
 Room 6.4-A
 Washington, D.C. 20229

Tel: (202) 927-1760
 Fax: (202) 927-2152
[\[http://www.cbp.gov/\]](http://www.cbp.gov/)

This bureau unifies border enforcement operations, to include the inspections and trade functions of Customs, Immigration, and Agriculture at ports of entry, and the mobile border enforcement capabilities of the Border Patrol between ports of entry.

Federal Emergency Management Agency (FEMA).

Office of Congressional and
Intergovernmental Affairs
500 C Street, S.W., Room 820
Washington, D.C. 20472

Tel: (202) 646-4500
Fax: (202) 646-3600
[<http://www.fema.gov>]

Immigration and Customs Enforcement.

Director, Office of Congressional
Relations
425 I Street, N.W.
Washington, D.C. 20536

Tel: (202) 514-5231
Fax: (202) 514-1117
[<http://www.ice.gov/>]

This bureau focuses on the enforcement of immigration and customs laws within the United States, the protection of specified federal buildings, and air and marine enforcement. They perform customs and immigration investigations and collect customs and immigration intelligence.

Transportation Security Administration.

Office of Legislative Affairs
TSA Headquarters
West Tower, 12th Floor, TSA-5
400 Seventh Street, S.W.
Washington, D.C. 20590

Tel: (571) 227-2717
Fax: (571) 227-2559
[<http://www.tsa.gov/>]

U.S. Coast Guard.

Congressional Affairs Staff
Senate Liaison Office
S.R. 183
Washington, D.C. 20510

[<http://www.uscg.mil/uscg.shtm>]

Tel: (202) 224-2913
Fax: (202) 755-2695

House Liaison Office
Room B320
Rayburn House Office Building
Washington, D.C. 20515

Tel: (202) 225-4775
Fax: (202) 426-6081

U.S. Secret Service.

Office of Government and Public Affairs
950 H Street, N.W., Suite 8350
Washington, D.C. 20223

Tel: (202) 406-5708
Fax: (202) 435-9069
[<http://www.treas.gov/usss/index.shtml>]

Department of Housing and Urban Development

Office of Congressional and Intergovernmental Relations
451 Seventh Street, S.W., Room 10120
Washington, D.C. 20410-1000

Tel: (202) 708-0380
Fax: (202) 708-1350
[<http://www.hud.gov/>]

Department of the Interior

Office of Congressional and Legislative Affairs
1849 C Street, N.W.
Washington, D.C. 20240-0001

Tel: (202) 208-7693
Fax: (202) 208-5533
[<http://www.doi.gov/>]

For specific agencies:

Bureau of Indian Affairs:	(202) 208-5706
Bureau of Land Management:	(202) 452-5010
Bureau of Reclamation:	(202) 513-0570
Minerals Management Services:	(202) 208-3502
National Park Service:	(202) 208-5656
Office of Insular Affairs:	(202) 208-4754
Office of Surface Mining:	(202) 208 2534
U.S. Fish and Wildlife Service:	(202) 208-5403
U.S. Geological Survey:	(202) 648-4455

Department of Justice

Office of Legislative Affairs
Main Justice Building, Suite 1145
950 Pennsylvania Avenue, N.W.
Washington, D.C. 20530

Tel: (202) 514-2141
Fax: (202) 514-4482
[<http://www.usdoj.gov/>]

Department of Labor

Office of Congressional and Intergovernmental Affairs
Francis Perkins Building, Room S-1318
200 Constitution Avenue, N.W.
Washington, D.C. 20210

Tel: (202) 693-4600
Fax: (202) 693-4642
[<http://www.dol.gov/>]

The Department maintains a list of its publications arranged by subject.

Department of State

Harry S. Truman Building
2201 C Street, N.W.
Washington, D.C. 20521

Tel: Multi-Media Services, Customer
Service Center, (202) 736-7470
Fax: (202) 736-7472
[<http://www.state.gov/>]

The State Department has largely gone to electronic distribution of its publications. At the Internet Web site, under Press and Public Affairs (top), click on Major Publications. All publications should be requested from the particular office that prepared them, except for these four: State Department telephone directories, *Diplomatic List*, *Key Officers of Foreign Service Posts*, and *Foreign Consular Offices in the United States*. For the first

three, call the number above; for *Foreign Consular Offices in the United States*, call (202) 647-2122.

Department of Transportation

Office of Innovation, Research, and Education
Department of Transportation
400 Seventh Street, S.W., Room 7110
Washington, D.C. 20590

Tel: (202) 366-4208
Fax: (202) 366-3272/366-3671
Library: loan only (202) 366-0745
[<http://www.dot.gov>]

Federal Aviation Administration.

Congressional Affairs Office
Department of Transportation
Room 10408 (I-10)
Washington, D.C. 20590

Tel: (202) 366-9714
Fax: (202) 366-3675
[<http://www1.faa.gov>]

Federal Highway Administration.

Congressional Liaison
400 Seventh Street, S.W.
Room 4210A
Washington, D.C. 20590

Tel: (202) 366-1956
Fax: (202) 366-3297
[<http://www.fhwa.dot.gov/publicaffairs>]

Federal Railroad Administration.

Public Affairs Officer (ROA-30)
1120 Vermont Ave., N.W.
Washington, D.C. 20590

Tel: (202) 493-6024
Fax: (202) 493-6013
[<http://www.fra.dot.gov>]

Federal Transit Administration.

Research Management Office
TRI-30
400 Seventh Street, S.W.
Washington, D.C. 20590

Tel: (202) 366-0201
Fax: (202) 366-3765
[<http://www.fta.dot.gov/ntl/publications/index.html>]

Maritime Administration.

Public Affairs Officer (MAR-240)
400 Seventh Street, S.W., Room 7219
Washington, D.C. 20590

Tel: (202) 366-5807
Fax: (202) 366-5063
[<http://www.marad.dot.gov>]

National Highway Traffic Safety Administration.

Office of Intergovernmental Affairs
400 Seventh Street, S.W., Suite 5220
Washington, D.C. 20590

Tel: (202) 366-2111
Fax: (202) 366-2106
[<http://www.nhtsa.dot.gov/>]

Research and Special Programs Administration.

Office of Policy and Program Support (DPP)
400 Seventh Street, S.W.
Washington, D.C. 20590

Tel: (202) 366-4831
Fax: (202) 366-7431
[<http://www.rspa.dot.gov/>]

Office of Hazardous Materials Initiatives
and Training (DHM-50)
Congressional Liaison
400 Seventh Street, S.W.
Room 8401
Washington, D.C. 20590

Tel: (202) 366-4900
E-mail: training@rspa.dot.gov
Fax: (202) 366-7342
[<http://hazmat.dot.gov/>]

Transportation Safety Institute
Office of the Director (DTI-1 / MPB
RM348)
P.O. Box 25082
Oklahoma City, OK 73125-50082

Tel: (405) 954-3153
Fax: (405) 954-2446
E-mail:
Sandy_Shimmel@tsi.jccbi.gov
[<http://www.tsi.dot.gov/>]

Volpe National Transportation Systems
Center
55 Broadway (DTS-1)
Kendall Square
Cambridge, MA 02142

Tel: (617) 494-2222
Fax: (617) 494-3731
[<http://www.volpe.dot.gov/>]

St. Lawrence Seaway Development Corporation.

Office of Congressional and Public Affairs
400 Seventh Street, S.W., Room 5424
Washington, D.C. 20590

Tel: (202) 366-0091/5418
Fax: (202) 366-7147
[<http://www.seaway.dot.gov/>]

Surface Transportation Board.

Office of Congressional and Public Services
1925 K Street, N.W., Suite 840
Washington, D.C. 20423

Tel: (202) 565-1594
Fax: (202) 565-9016
[<http://www.stb.dot.gov/>]

Department of the Treasury

Office of Legislative Affairs
1500 Pennsylvania Avenue, N.W., Room 3134 (MT)
Washington, D.C. 20220

Tel: (202) 622-0576
Fax: (202) 622-0534
[<http://www.ustreas.gov/>]

Bureau of Alcohol, Tobacco and Firearms.

Director
650 Massachusetts Avenue, N.W.
Washington, D.C. 20226

Tel: (202) 927-8490
Fax: (202) 927-8863
[<http://www.atf.treas.gov/>]

Bureau of Engraving and Printing.

Office of External Relations
14th and C Streets, S.W., Room 533M
Washington, D.C. 20228

Tel: (202) 874-3019
Fax: (202) 874-3177
[<http://www.moneyfactory.com>]

Bureau of the Public Debt.

Office of the Commissioner
999 E Street, N.W., Suite 500
Washington, D.C. 20239-0001

Tel: (202) 691-3500
Fax: (202) 219-4163
[<http://www.publicdebt.treas.gov/>]

Financial Management Service.

Office of Legislative and Public Affairs
401 14th Street, S.W., Suite 555
Washington, D.C. 20227

Tel: (202) 874-6740
Fax: (202) 874-7016
[<http://www.fms.treas.gov/>]

Internal Revenue Service.

Director, Legislative Affairs Division, CL:LA
1111 Constitution Avenue, N.W., Room 3241
Washington, D.C. 20224

Tel: (202) 622-9590
Fax: (202) 622-4733
[<http://www.irs.gov>]

Office of the Comptroller of the Currency.

Congressional Liaison Division
250 E Street, S.W., Room 9048
Washington, D.C. 20219

Tel: (202) 874-4840
Fax: (202) 874-5305
[<http://www.occ.treas.gov/>]

Office of Thrift Supervision.

Office of Congressional Affairs
1700 G Street, N.W.
Washington, D.C. 20552

Tel: (202) 906-6288
Fax: (202) 906-7477
[<http://www.ots.treas.gov/>]

Treasurer of the United States.

1500 Pennsylvania Avenue, N.W., Room 2134
Washington, D.C. 20220

Tel: (202) 622-0100
Fax: (202) 622-2258

U.S. Mint.

Director of Legislative and
Intergovernmental Affairs
801 Ninth Street, N.W.
Washington, D.C. 20220

Tel: (202) 354-6700
Fax: (202) 756-6160
[<http://www.usmint.gov/>]

The Bureau of the Public Debt handles all inquiries concerning U.S. Treasury bills, notes, and bonds as well as the Savings Bond Program. The public can order or download forms and publications from the Internet address above.

Department of Veterans Affairs

House Congressional Liaison Staff (009H)
B-328 Rayburn House Office Building
Washington, D.C. 20515

Tel: Capitol ext. 5-2280
Fax: (202) 453-5225
[<http://www.va.gov>]

Senate Congressional Liaison Staff (60S)
321 Hart Senate Office Building
Washington, D.C. 20510

Tel: Capitol ext. 4-5351
Fax: (202) 453-5218
[<http://www.va.gov>]

Independent Agencies, Boards, and Commissions

Advisory Council on Historic Preservation

Old Post Office Building
1100 Pennsylvania Avenue, N.W., Suite 809
Washington, D.C. 20004
A detailed list of Council publications is available.

Tel: (202) 606-8503
Fax: (202) 606-8672
E-mail: achp@achp.gov
[<http://www.achp.gov/>]

African Development Foundation

1400 Eye Street, N.W., 10th Floor
Washington, D.C. 20005

Tel: (202) 673-3916
Fax: (202) 673-3810
E-mail: info@adf.gov
[<http://www.adf.gov>]

American Battle Monuments Commission

Courthouse Plaza II, Suite 500
2300 Clarendon Boulevard
Arlington, VA 22201-3267

Tel: (703) 696-0129
Fax: (703) 696-6666
[<http://www.abmc.gov>]

Appalachian Regional Commission

Office of the Federal Co-Chairman
1666 Connecticut Avenue, N.W.
Room 700
Washington, D.C. 20235

Tel: (202) 884-7674
Fax: (202) 884-7693
E-mail: guyland@arc.gov
[<http://www.arc.gov>]

Architectural and Transportation Barriers Compliance Board

Congressional Liaison
1331 F Street, N.W., Suite 1000
Washington, D.C. 20004-1111
[<http://www.access-board.gov>]

Tel: (202) 272-0041/0080
TTY: (202) 272-5449 / (800) 993-2822
Tech. assistance: (800) 872-2253
Fax: (202) 272-0081
E-mail: info@access-board.gov

Publications include *Americans with Disabilities Act Accessibility Guidelines* (ADAAG); *Uniform Federal Accessibility Standards* (UFAS), an accessibility checklist for buildings; a brochure entitled *Filing a Complaint ... It's Your Right*; and technical assistance bulletins on the provisions of ADAAG (for design professionals).

Central Intelligence Agency

Director of Congressional Affairs
Room 7C38 CIA
Washington, D.C. 20505

Tel: (703) 482-6136
Fax: (703) 482-5841
[<http://www.cia.gov/>]

Commission of Fine Arts

National Building Museum
401 F Street, N.W., Suite 312
Washington, D.C. 20001-2728

Tel: (202) 504-2200
Fax: (202) 504-2195

A free publication, *The Commission of Fine Arts, A Brief History*, contains a list of CFA publications; most are out of print, but several may be obtained from the Commission's offices.

Commodity Futures Trading Commission

Office of Public Affairs, Three Lafayette Centre
1155 21st Street, N.W.
Washington, D.C. 20581

Tel: (202) 418-5080
Fax: (202) 418-5525
E-mail: opa@cftc.gov
[<http://www.cftc.gov/>]

A list of the current publications distributed by the Commission is available on the Web site listed above.

Corporation for National and Community Service

Congressional and Intergovernmental Affairs
1201 New York Avenue, N.W., 8th Floor
Washington, D.C. 20525

Tel: (202) 606-5000, ext. 473
Fax: (202) 565-2784
[<http://www.cns.gov/>]

Corporation for Public Broadcasting

Office of Government Relations
401 Ninth Street, N.W.
Washington, D.C. 20004-2129

Tel: (202) 879-9840
Fax: (202) 879-9697
[<http://www.cpb.org/>]

Publications on a wide variety of topics including station activities, programming, and industry income are available. Many publications are available on our Web site.

Defense Nuclear Facilities Safety Board

Office of Public Information
625 Indiana Avenue, N.W., Suite 700
Washington, D.C. 20004

Tel: (202) 694-7000
Fax: (202) 208-6518
[<http://www.dnfsb.gov/>]

Annual reports and recommendations on important issues are available on request.

Environmental Protection Agency

Congressional and Intergovernmental Relations
1200 Pennsylvania Avenue, N.W.
Ariel Rios Building, Room 3426
Washington, D.C. 20460-0001

Tel: (202) 564-5200
Fax: (202) 501-1519
[<http://www.epa.gov>]

Many EPA publications are available online at the Internet address above.

Equal Employment Opportunity Commission

Office of Communications and Legislative Affairs
1801 L Street, N.W., Room 9024
Washington, D.C. 20507

Tel: (202) 663-4900
Fax: (202) 663-4912
[<http://www.eeoc.gov/>]
Publications: (800) 669-3362 (voice)
or (800) 800-3302 (TDD)

An annotated list of current publications is available upon request.

Export-Import Bank of the United States (Ex-Im Bank)

Congressional and External Affairs
811 Vermont Avenue, N.W., Room 1261A
Washington, D.C. 20571

Tel: (202) 565-3230
Fax: (202) 565-3236
[<http://www.exim.gov>]

Arrangements may be made through the above office for Members of Congress, congressional staff, and constituents to meet with Eximbank officers for general briefings or to discuss specific export transactions.

Fannie Mae

Government and Industry Relations
3900 Wisconsin Avenue, N.W.
Washington, D.C. 20016

Tel: (202) 752-2263
Fax: (202) 752-6099
[<http://www.fanniemae.com/>]

Farm Credit Administration

Office of Congressional and Legislative Affairs
1501 Farm Credit Drive, Room 4120
McLean, VA 22102-5090

Tel: (703) 883-4056
Fax: (703) 790-3260
[<http://www.fca.gov>]

Federal Communications Commission

Public Service Division, Office of Media Relations
445 12th Street, S.W.
Washington, D.C. 20554

Tel: (202) 418-1900
Fax: (202) 418-2806
[<http://www.fcc.gov>]

Special reports are issued periodically and announced in news releases. Congressional offices will be provided copies of these reports, subject to supply on hand, or they can visit www.fcc.gov/ola, which is tailored to Congress and its staff.

Federal Consumer Information Center

Federal Consumer Information Center (XC)
General Services Administration
1800 F Street, N.W., Room G-142
Washington, D.C. 20405

Tel: (202) 501-1794
Fax: (202) 501-4281
E-mail: walt.dornfried@gsa.gov
[<http://www.pueblo.gsa.gov>]

The Federal Consumer Information Center (FCIC) publishes and distributes the free, quarterly *Consumer Information Catalog*, available by writing to: Consumer Information Catalog, Pueblo, CO 81009, or by telephoning 1-888-8PUEBLO (1-888-878-3256). The catalog lists more than 200 selected booklets of consumer interest published by more than 40 federal government agencies. Topics covered include children, cars, employment, education, food and nutrition, federal programs, health, money, small business, and more. Nearly half of the publications listed are available free; the remainder are moderately priced.

One can also browse the latest *Catalog*, read and/or download text versions of the publications, order a copy of the *Catalog*, and view the latest consumer news by visiting FCIC's Web site: [<http://www.pueblo.gsa.gov>].

Groups who are able to distribute 20 or more copies of the *Consumer Information Catalog* quarterly can be placed on a mailing list for free bulk copies. Write to the Pueblo address above or visit the Web site to be placed on this list.

In addition, Members of Congress may also obtain copies of the *Lista de Publicaciones Federales en Espanol para el Consumidor*, a list of publications available in Spanish. The Consumer Information Center is administered by the General Services Administration (see entry below).

Federal Deposit Insurance Corporation

Public Information Center
550 17th Street, N.W.
Washington, D.C. 20429

Tel: (202) 898-7055
Fax: (202) 898-3745
E-mail: publicinfo@fdic.gov
[<http://www.fdic.gov>]

A list of the FDIC's reports and statistical publications are available from this office.

Federal Election Commission

Information Services
999 E Street, N.W.
Washington, D.C. 20463

Tel: (202) 694-1100
Toll Free: (800) 424-9530
Fax: (202) 219-8504
[<http://www.fec.gov>]

The Federal Election Commission's Office of Public Records maintains copies of all reports and statements filed by candidates and political committees for review or copying. Computer indexes on campaign spending and contributions are also available. Copies may be ordered by calling (202) 694-1120.

The Information Services Division assists federal candidates and political committees by explaining the federal election law, conducting research on advisory opinions, and publishing a monthly newsletter on commission decisions as well as campaign guides and other brochures. All publications are free. Requests for information and publications can be made by calling (202) 694-1100 or (800) 424-9530.

The Office of Election Administration compiles and disseminates election administration information related to federal elections, and conducts independent contract studies. Congressional offices may obtain a complimentary copy by calling (202) 694-1095.

Federal Home Loan Mortgage Corporation (Freddie Mac)

Government Relations
401 Ninth Street, Suite 600
Washington, D.C. 20004

Tel: (202) 434-8600
Fax: (202) 434-8627
[<http://www.freddiemac.com>]

Federal Housing Finance Board

1777 F Street, N.W.
Washington, D.C. 20006

Tel: (202) 408-2817
Fax: (202) 408-2950
[<http://www.fhfb.gov/>]

Federal Labor Relations Authority

Congressional Liaison
1400 K Street, N.W.
Washington, D.C. 20424

Tel: (202) 218-7945/7900
Fax: (202) 482-6659
[<http://www.flra.gov/>]

Federal Maritime Commission

Office of the Secretary
800 North Capitol Street, N.W.
Washington, D.C. 20573

Tel: (202) 523-5707
Fax: (202) 523-0014
E-mail: secretary@fmc.gov
[<http://www.fmc.gov>]

Federal Mediation and Conciliation Service

Office of the General Counsel/Legislative Liaison
2100 K Street, N.W.
Washington, D.C. 20427

Tel: (202) 606-5444
Fax: (202) 606-5345
[<http://www.fmcs.gov/>]

Federal Mine Safety and Health Review Commission

Office of the Executive Director
601 New Jersey Avenue, N.W.
Washington, D.C. 20001

Tel: (202) 434-9900
Fax: (202) 434-9906
E-mail: info@fmshrc.gov
[<http://www.fmshrc.gov/>]

Federal Mine Safety and Health Review Commission Decisions is published monthly and is available through subscription from GPO.

Federal Reserve System

Board of Governors of the Federal Reserve System
20th and C Streets, N.W., Room B-2125
Washington, D.C. 20551

Tel: (202) 452-3456
Fax: (202) 452-2611
[<http://www.federalreserve.gov/>]

Federal Retirement Thrift Investment Board

Thrift Savings Plan
Office of External Affairs
1250 H Street, N.W.
Washington, D.C. 20005

Tel: (202) 942-1640
Fax: (202) 639-6857
[<http://www.tsp.gov/>]

Federal Trade Commission

Office of Congressional Relations
600 Pennsylvania Avenue, N.W., Room 404
Washington, D.C. 20580

Tel: (202) 326-2195
Fax: (202) 326-3585
[<http://www.ftc.gov/>]

General Services Administration

Office of Congressional and Intergovernmental Affairs
1800 F Street, N.W., Room 6105
Washington, D.C. 20405

Tel: (202) 501-0563
Fax: (202) 219-5742
[<http://www.gsa.gov/>]

Congressional offices frequently request these publications:

Annual Report of the General Services Administration
Catalog of Federal Domestic Assistance
Consumer Information Catalog
Consumer's Resource Handbook
Contracting Opportunities with GSA
Federal Information Centers
Federal Surplus Personal Property Donation Program
Federal Travel Directory
GSA Services Available to Members of Congress
Sale of Federal Surplus Personal Property
U.S. Real Property Sales List
What Is GSA?

Institute of Museum and Library Services

Office of Public and Legislative Affairs
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506

Tel: (202) 606-8339
Fax: (202) 606-8591
E-mail: imlsinfo@imls.gov
[<http://www.imls.gov/>]

Publications include *True Needs, True Partners: Museums and Schools Transforming Education* (1996); *True Needs, True Partners: 1998 Survey Highlights* (1999); and *To Listen and To Lead* (1996). Every fiscal year, the Institute also puts out a brochure on all museum and library grant programs offered.

Inter-American Foundation

Publications Office
901 North Stuart Street, 10th Floor
Arlington, VA 22203

Tel: (703) 306-4338 (publications)
(703) 306-4301 (general)
Fax: (703) 306-4365
[<http://www.iaf.gov/>]

Legal Services Corporation

Office of Governmental Relations and
Public Affairs
3333 K Street N.W., 3rd Floor
Washington, D.C. 20007

Tel: (202) 295-1610 / 1500
Fax: (202) 337-6519
[<http://www.lsc.gov/>]

Marine Mammal Commission

4340 East-West Highway, Room 905
Bethesda, MD 20814

Tel: (301) 504-0087
Fax: (301) 504-0099

A publications list is available upon request.

Merit Systems Protection Board

Congressional Liaison
Office of the Clerk of the Board
1615 M Street, N.W.
Washington, D.C. 20419

Tel: (202) 653-7200 x. 1212
Fax: (202) 653-7130
E-mail: mspb@mspb.gov
[<http://www.mspb.gov/>]

A publications list is available in the “reading room” section of the Web site.

National Academies of Sciences

Office of Congressional and
Government Affairs (OCGA)
National Academies
500 Fifth Street, N.W.
Washington, D.C. 20001

Tel: (202) 334-1601
Fax: (202) 334-2419
[<http://www.nas.edu>]
[<http://national-academies.org>]
[<http://www.nap.edu>] (National Academy Press)

National Academy of Engineering and the Institute of Medicine are sister agencies of the National Academies of Sciences. Their operating arm is the National Research Council. A publications list is available on request. In addition, OCGA issues the monthly *Academy Bulletin*, also available on the Web site, listing public meetings of the four institutions and recent releases. Inclusion on the mailing list is available free upon request. One can also visit [<http://www4.nationalacademies.org/ocga/reso.nsf>] for all publications.

National Aeronautics and Space Administration

Office of Legislative Affairs
2 Independence Square, Room 9L33
300 E Street, S.W.
Washington, D.C. 20546-0001

Tel: (202) 358-1948
Fax: (202) 358-4340
[<http://www.nasa.gov/>]

National Archives and Records Administration

Congressional Affairs
8601 Adelphi Road
College Park, MD 20740-6001

Tel: (301) 837-1800
Fax: (301) 837-0311
E-mail: congress.affairs@nara.gov
[<http://www.archives.gov/>]

Some popular publications are available by going to the National Archives and Records Administration, Seventh Street and Pennsylvania Avenue, N.W., Room G-7:

Select List of Publications of the National Archives and Records Administration, a catalog of technical publications and finding aids. Free.

Prologue: The Journal of the National Archives. Quarterly; \$4 per issue; subscription \$16 per year.

Information leaflets include *The National Archives, Using Records in the National Archives for Genealogical Research*, and *Military Service Records in the National Archives*.

Microfilm publications available for use and purchase are noted in the *Catalog of National Archives Microfilm Publications* (\$5); *Federal Population Census, 1790-1890s* (\$3.50); *Federal Population Census, 1900* (\$3.50); *Federal Population Census, 1910* (\$3.50), and *Federal Population Census, 1920* (\$3.50). The publications are now available online at [http://www.archives.gov/publications/microfilm_catalogs.html#resources]. For all orders under \$50, add \$3 for shipping and handling.

The Office of the Federal Register (202-741-6000) and the Office of Presidential Libraries (301-837-3250) are administered by the National Archives and Records Administration.

National Capital Planning Commission

Public Affairs Officer
401 Ninth Street, N.W., Suite 500, North Lobby
Washington, D.C. 20576

Tel: (202) 482-7200
Fax: (202) 482-7272
[<http://www.ncpc.gov>]

Visit NCPC's Web site to see *Extending the Legacy: Planning America's Capital for the 21st Century*, a bold vision of Washington, D.C., as it could be 50 to 100 years in the future. The *Legacy* document and information about NCPC's other publications are available on request.

National Commission on Libraries and Information Science

1110 Vermont Avenue, N.W., Suite 820
Washington, D.C. 20005-3552

Tel: (202) 606-9200
Fax: (202) 606-9203
[<http://www.nclis.gov/>]

The Commission has a list of publications available. Information on these publications and related papers is available at the above Internet address.

National Council on Disability

Office of Public Affairs
1331 F Street, N.W., Suite 850
Washington, D.C. 20004

Tel: (202) 272-2004 (Voice)
(202) 272-2074 (TTY)
Fax: (202) 272-2022
E-mail: mquigley@ncd.gov
[<http://www.ncd.gov>]

A publications list is available upon request. Recent reports are available at the above Internet address.

National Credit Union Administration

Director of Public and Congressional Affairs
1775 Duke Street
Alexandria, VA 22314-3401

Tel: (703) 518-6330
Fax: (703) 518-6409
[<http://www.ncua.gov>]

A list of current publications is available and may be obtained at the agency's Internet address above. Publications include an annual report, *NCUA Directory*, *Federal Credit Union Act*, and *Federal Credit Union Handbook*.

National Endowment for Democracy (NED)

1101 15th Street, N.W.
Suite 700
Washington, D.C. 20005

Tel: (202) 293-9072
Fax: (202) 223-6042
[<http://www.ned.org>]
E-mail: allen@ned.org

The NED's International Forum for Democratic Studies' Democracy Resource Center offers access to over 10,000 titles and an electronic mailing list (Democracy-News). The Forum also publishes the *Journal of Democracy*.

National Endowment for the Arts

Office of Congressional and White House Liaison
Nancy Hanks Center, Room 525
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506

Tel: (202) 682-5434
Fax: (202) 682-5638
[<http://arts.endow.gov/>]

National Endowment for the Humanities

Office of Governmental Affairs
Old Post Office Building, Room 503
1100 Pennsylvania Avenue, N.W.
Washington, D.C. 20506

Tel: (202) 606-8328
Fax: (202) 606-8588
[<http://www.neh.gov/>]

National Labor Relations Board

Division of Information
1099 14th Street, N.W., Room 9400
Washington, D.C. 20570-0001

Tel: (202) 273-1991
Fax: (202) 273-1789
[<http://www.nlr.gov/>]

A list of publications may be obtained from the Division of Information.

National Mediation Board

Office of the Chief of Staff
1301 K Street, N.W., Suite 250 East
Washington, D.C. 20572

Tel: (202) 692-5000
Fax: (202) 692-5083
[<http://www.nmb.gov/>]

National Railroad Passenger Corporation (AMTRAK)

Office of Government Affairs
60 Massachusetts Avenue, N.E.
Washington, D.C. 20002

Tel: (202) 906-3918
Fax: (202) 906-3865
[<http://www.amtrak.com/>]

National Science Foundation

Office of Legislative and Public Affairs
4201 Wilson Boulevard, Room 1245
Arlington, VA 22230

Tel: (703) 292-8070
Fax: (703) 292-9088/9089
E-mail: pubs@nsf.gov
[<http://www.nsf.gov>]

National Transportation Safety Board

Office of Government and Industry Affairs
490 L'Enfant Plaza, S.W., 6th Floor
Washington, D.C. 20594

Tel: (202) 314-6120
Fax: (202) 314-6122
E-mail: sheryl.mccullough@ntsb.gov
[<http://www.nts.gov>]

Nuclear Regulatory Commission

Office of Congressional Affairs
Washington, D.C. 20555

Tel: (301) 415-1776
Fax: (301) 415-8571
[<http://www.nrc.gov/>]

The NRC periodically publishes a list of new NRC publications. It also issues a weekly digest of NRC press releases. Members of Congress may receive either or both of these publications on a regular basis upon request. Most documents originated by NRC, or submitted to it for consideration, are placed in the Commission's Public Document Room on the lower level at 2120 L Street, N.W., Washington, D.C., for public inspection. In addition, documents related to a specific licensing proceeding or operation were once made available in the local public document room established in the vicinity of each proposed or existing nuclear facility. Most new documents are placed online instead at [<http://www.nrc.gov/reading-rm.html>].

Occupational Safety and Health Review Commission

Office of Information
1120 20th Street, N.W., 9th Floor
Washington, D.C. 20036-3457

Tel: (202) 606-5398
Fax: (202) 606-5050
[<http://www.oshrc.gov>]

The Review Commission is the independent federal agency that resolves legal disputes between private employers and another agency, the U.S. Department of Labor's Occupational Safety and Health Administration (OSHA), over allegations that work place safety or health violations exist. The Review Commission frequently receives requests from congressional staffers with constituent complaints about working conditions. These types of requests usually require information from the agency that inspects work places and promulgates the regulations covering job safety and health conditions. That agency is OSHA. As an adjudicatory agency, the Review Commission's involvement in work place issues begins after an inspection has been contested by an employer or employees' group.

Three publications that OSHRC produces are *A Guide to Procedures, Rules of Procedure of the OSHRC*, and *Guide to E-Z Trial Procedures*.

Office of Government Ethics

Attn: Congressional Liaison
1201 New York Avenue, N.W., Suite 500
Washington, D.C. 20005

Tel: (202) 482-9245
General Tel: (202) 482-9243
Fax: (202) 482-9253
[<http://www.usoge.gov/>]

OGE's Web site provides a convenient method of obtaining ethics information such as ethics laws, regulations, opinions, forms, publications, pamphlets, training, and news.

Office of Personnel Management

Congressional Liaison Office
B332 Rayburn House Office Building
Washington, D.C. 20515

Tel: Capitol ext. 5-4955
(202) 225-4956 or (202) 632-6296
Fax: (202) 632-0832
[<http://www.opm.gov>]

This office serves both House and Senate.

Office of Special Counsel

Congressional and Public Affairs
1730 M Street, N.W., Suite 218
Washington, D.C. 20036-4505

Tel: Congressional - (202) 653-5163
Public Affairs - (202) 653-7984
Fax: (202) 653-5161
[<http://www.osc.gov/>]

Internet information provided includes coverage of prohibited personnel practices, the Hatch Act, and the Office of Special Counsel's Annual Reports to Congress.

Overseas Private Investment Corporation

1100 New York Avenue, N.W.
Washington, D.C. 20527

Tel: (202) 336-8400
Fax: (202) 408-9859
[<http://www.opic.gov/>]

Panama Canal Commission

General Counsel
1825 I Street N.W.
Suite 400
Washington, D.C. 20006

Tel: (202) 634-7545
Fax: (202) 634-6439
[<http://www.pan Canal.com/>]
E-mail: ballenger@erols.com

Peace Corps

Office of Congressional Relations
1111 20th Street, N.W.
Washington, D.C. 20526

Tel: (202) 692-2100
Fax: (202) 692-2101
[<http://www.peacecorps.gov>]

Pension Benefit Guaranty Corporation

Office of the Executive Director
1200 K Street, N.W., Suite 210
Washington, D.C. 20005-4026

Tel: (202) 326-4010
Fax: (202) 326-4016
[<http://www.pbgc.gov>]

Several publications are available upon request: *A Predictable, Secure Pension for Life: Defined Benefit Pensions*, *Your Guaranteed Pension Booklet*, *Annual Report to Congress*, and *Small Business Guide*. Fact sheets and pamphlets are also available.

Postal Rate Commission

Library
1333 H Street, N.W.
Suite 300
Washington, D.C. 20268

Tel: (202) 789-6840
Fax: (202) 789-6886
[<http://www.prc.gov>]
E-mail: prc-admin@prc.gov
or lanasiewica@prc.gov

President's Council on Physical Fitness and Sports

200 Independence Avenue, S.W.
Room 738-H
Washington, D.C. 20201-0004

Tel: (202) 690-9000
Fax: (202) 690-5211
[<http://www.fitness.gov>]

Publications for children and adults are available (free of charge for single copies), as is the quarterly PCPFS Research Digest, on the Web site above.

Railroad Retirement Board

Office of Legislative Affairs
1310 G Street, N.W.
Suite 500
Washington, D.C. 20005-3004

Tel: (202) 272-7742
Fax: (202) 272-7728
E-mail: stanlma@rrb.gov
[<http://www.rrb.gov/>]

Securities and Exchange Commission

Director of Legislative Affairs
450 Fifth Street, N.W., Room 6102
Washington, D.C. 20549-0100

Tel: (202) 942-0010
Fax: (202) 942-9650
[<http://www.sec.gov>]

The Commission prepares a *Publications List*, which is available free upon request.

Selective Service System

National Headquarters
Office of Public and Congressional Affairs
Arlington, VA 22209-2425

Tel: (703) 605-4100
Fax: (703) 605-4106
[<http://www.sss.gov/>]

Sentencing Commission

Office of Publications and Public Affairs
1 Columbus Circle, N.E., Suite 2-500 South
Washington, D.C. 20002-8002

Tel: (202) 502-4590
Fax: (202) 502-4699
[<http://www.uscc.gov>]

Publications include *U.S. Sentencing Commission Guidelines Manual*, *Annual Report*, report summaries, and a periodic newsletter called *Guide Lines*. A guide to publications and resources is updated annually.

Small Business Administration

Office of Congressional and Legislative Affairs
409 Third Street, S.W., Suite 7900
Washington, D.C. 20416

Tel: (202) 205-6700
Fax: (202) 205-7374
[<http://www.sbaonline.sba.gov>]

The *Directory of Business Development Publications* and other general information pamphlets are available upon request.

Smithsonian Institution

Office of Government Relations
1000 Jefferson Drive, S.W., Suite T360
Washington, D.C. 20560

Tel: (202) 357-2962
Fax: (202) 786-2274
[<http://www.si.edu>]

A catalog of books published by the Smithsonian Institution Press is available. Other publications should be requested from the address above.

Social Security Administration

Congressional Relations Staff
3202 West High Rise
6401 Security Boulevard
Baltimore, MD 21235

Tel: (410) 965-3930
Fax: (410) 966-5388
[<http://www.ssa.gov>]

State Justice Institute

Executive Director
1650 King Street
Suite 600
Alexandria, VA 22314

Tel: (703) 684-6100, ext. 214
Fax: (703) 684-7618
E-mail: dtevelin@statejustice.org
[<http://www.statejustice.org/>]

The *SJI Final Grant Guideline* and other publications pertaining to the functions of the State Justice Institute are available upon request and at the Internet address above.

Tennessee Valley Authority (TVA)

1 Massachusetts Avenue, N.W.
Suite 300
Washington, D.C. 20444-0001

Tel: (202) 898-2999
Pubs./Tech. Library: (865) 632-3464
Fax: (202) 898-2998
[<http://www.tva.gov>]

Information about a large number of publications on various topics may be obtained by calling the above office locally.

Trade and Development Agency

Congressional Relations
1000 Wilson Blvd.
Suite 1600
Arlington, VA 22209-3901

Tel: (703) 875-4357
Fax: (703) 875-4009
[<http://www.tda.gov>]

Information on the TDA newsletters and hotline may be obtained by calling or writing the above office, or by accessing the Trade and Development Agency's Internet site above.

U.S. Agency for International Development

Bureau for Legislative and Public Affairs
1300 Pennsylvania Avenue, N.W.
Room 6.10A
Washington, D.C. 20523-6100

Tel: (202) 712-4300
Fax: (202) 216-3237
[<http://www.usaid.gov>]

U.S. Commission on Civil Rights

Publications Unit
624 Ninth Street, N.W.
Room 600
Washington, D.C. 20425

Tel: (202) 376-8110
Fax: (202) 376-7597
Voicemail: (202) 376-8128
[<http://www.usccr.gov>]

A complete list of Commission publications is available free upon request. Single copies of major publications are automatically distributed to each Member of Congress.

U.S. Consumer Product Safety Commission

Office of Public Affairs
4330 East-West Highway
Washington, D.C. 20207

Tel: (301) 504-7908
(800) 638-2772, press 1 for recorded message,
then #300 to avoid the message
Fax: (301) 504-0862
[<http://www.cpsc.gov/>]

U.S. Holocaust Memorial Museum

Communications Office
100 Raoul Wallenberg Place, S.W.
Washington, D.C. 20024

Tel: (202) 479-9735
Fax: (202) 488-2693
[<http://www.ushmm.org/>]

Several publications are available upon request. *Holocaust and Genocide Studies*, a multidisciplinary scholarly journal published three times a year and considered the preeminent forum for the study and analysis of the Holocaust; *The Membership Quarterly*, a newsletter; and a variety of educational materials.

U.S. Institute of Peace

1200 17th Street, N.W., Suite 200
Washington, D.C. 20036

Tel: (202) 457-1700
Fax: (202) 429-6063
E-mail: usip_requests@usip.org
[<http://www.usip.org/>]

Available upon request is a *Biennial Report*, a *Guide to Specialists*, and reports on issues involving international peace and conflict.

U.S. International Trade Commission

Office of External Relations
500 E Street, S.W.
Washington, D.C. 20436

Tel: For questions: (202) 205-3141
24/7 recorder for orders: (202) 205-1809
Fax: (202) 205-2139
[<http://www.usitc.gov>]

U.S. Postal Service

Government Relations
United States Postal Service—Headquarters
475 L'Enfant Plaza, S.W., Room 10804
Washington, D.C. 20260-3500

Tel: (202) 268-2506
Fax: (202) 268-2503
[<http://www.usps.com>]

The Government Printing Office publishes a circular each year covering the USPS publications on sale. This circular gives a brief description of the publication and the cost

of each and can be used as an order blank. Copies of the circular are furnished to Members whenever they request publications for their constituents.

One copy each of the following publications is distributed automatically to each Member via the House and Senate Postmasters: *Publication 65, National ZIP Code Directory, Comprehensive Statement on Postal Operation and Annual Report of the Postmaster General*. An additional copy of each, as well as a USPS headquarters directory, can be obtained for the Member's use. No copies can be furnished for constituents; all of these are sold by the Superintendent of Documents. Consumer publications are available on the USPS Web site.

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